



## South Coast Air Quality Management District

### Engineering & Compliance

*Policies &  
Procedures*

#### SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

#### MEMORANDUM

**DATE:** January 7, 1993  
**TO:** Mechanical Processing Branch Staff  
**FROM:** Larry M. Bowen /s/ LMB  
**SUBJECT:** Policy for Serial Number Changes to Portable Internal Combustion Engine (ICE) Permits

*This memo shall supersede my memo of December 28, 1992, on the same subject.*

Every portable ICE of more than 50 horsepower is required to have a Permit to Operate from the District. These devices, with few exceptions, have serial numbers and the serial number for each ICE is shown on its Permit.

Because of the changing logistical demands for these portable units, it is occasionally necessary for the operator to send the permitted unit out of the District. Then, when a need for an engine develops within the District, a non-Permitted unit may be the closest to the new site. In order to accommodate the needs of the operator, and at the same time observe the District's requirements, the policy described here is to be used when all of the stated conditions are met:

- a. The operator will submit a letter stating the Permit Number of the ICE, the Serial Number on that permit of the ICE which he is taking out of the District, and the Serial Number of the ICE which he is putting in its place.
- b. The letter must state that the ICEs are identical with respect to make, model, horsepower, and other physical characteristics so that the "Equipment Description" on the face of their Permit is unchanged except for the Serial Number. The operator may express this in his own words as long as the statement is clear.
- c. The letter must state that the original ICE is being taken out of service in the area served by the SCAQMD, or words that convey this intent.
- d. The operator will include the original of each Permit for which a Serial Number change is required.
- e. A fee of \$100 will be paid by the operator for each portable ICE Permit on which the Serial Number change is made. This fee is based on its similarity to the fee charged for the "reissued Permit" event described in Rule 301(f)(2).

- f. The “permit processing” of the above change, including verification that the ICEs are identical, shall be accomplished by Permit Services. A new permit using the same Permit Number will be prepared and mailed to the operator.

LB:DH:nv/lb0107b

cc: William J. Fray  
Carol Coy  
SSC Managers  
Dorris Bailey  
Maria Cruz

**THIS MEMO NO LONGER APPLIES**